

**AGENDA**  
**CONOVER CITY COUNCIL MEETING**  
**DECEMBER 2, 2019**  
**7:00 P.M.**

CALL TO ORDER: MAYOR LEE E. MORITZ, JR.

ITEM 1:      Invocation – Reverend Gary Royals – First United Methodist Church

ITEM 2:      Pledge of Allegiance – Lee E. Moritz, Jr.

ITEM 3:      Approval of Minutes

Regular Meeting of November 4, 2019

PRESENTATION:            Mayor Lee E. Moritz, Jr.  
Exhibit 1

ITEM 4:      Comments from Visitors and Guests

PRESENTATION:            Mayor Lee E. Moritz, Jr.

ITEM 5:      Presentation Regarding the Point and Pay System

PRESENTATION:            Point and Pay Director of Engagement Rabin Sawh

ITEM 6:      Presentation Regarding Catawba County Library System ecoEXPLORE  
Catawba County Library System grant application for ecoEXPLORE Library LoadSpot which are educational tools made available at the library so that individuals and families can explore local flora and fauna. The library would like to partner with the City for this program because of our outstanding public space at Conover City Park with the stormwater feature, walking paths and pollinator garden. There is no cost to City beyond what we are already providing in the area.

PRESENTATION:            Jenny Gerami-Markham, Catawba County Library

ITEM 7:      Public Hearing – To Consider Voluntary Annexation – Premier Conover, LLC and Hickory Springs Manufacturing Company properties located on Punch Loop Road SW. PINs 3721-15-63-7067, 3732-19-72-0454, 3732-19-62-4103, 3732-19-61-3889, 3732-19-52-7183, 3732-19-52-1476, 3732-19-61-6627, 3732-15-52-8763 and a portion of 3732-19-51-0449 containing approximately 63.5237 acres +/-.

PRESENTATION:            City Manager Donald E. Duncan, Jr.  
PUBLIC HEARING:          Mayor Lee E. Moritz, Jr.  
Exhibit 2

ITEM 8:        Ordinance 57-19 – Extending the Corporate Limits of the City of Conover For Premier Conover, LLC and Hickory Springs Manufacturing Company, properties located on Punch Loop Road SW. PINs 3721-15-63-7067, 3732-19-72-0454, 3732-19-62-4103, 3732-19-61-3889, 3732-19-52-7183, 3732-19-52-1476, 3732-19-61-6627, 3732-15-52-8763 and a portion of 3732-19-51-0449 containing approximately 63.5237 acres +/-.

PRESENTATION:                City Manager Donald E. Duncan, Jr.  
Exhibit 3

ITEM 9:        Public Hearing – To Consider a Conditional Zoning Ordinance Amendment for Premier Conover, LLC and Hickory Springs Manufacturing Company properties located on Punch Loop Road SW. PINs 3721-19-62-4103, 3732-19-61-3889, 3732-19-72-0454, 3732-19-52-7183, 3732-19-51-0449, 3732-15-52-8763, 3732-15-63-7067, 3732-19-61-6627 containing approximately 63.5237 acres +/-.

PRESENTATION:                Planning Director Alan M. Glines  
PUBLIC HEARING:              Mayor Lee E. Moritz, Jr.  
Exhibit 4

ITEM 10:       Ordinance 58-19 – Conditional Zoning Ordinance Amendment for Premier Conover, LLC and Hickory Springs Manufacturing Company properties located on Punch Loop Road SW. PINs 3721-19-62-4103, 3732-19-61-3889, 3732-19-72-0454, 3732-19-52-7183, 3732-19-51-0449, 3732-15-52-8763, 3732-15-63-7067, 3732-19-61-6627 containing approximately 63.5237 acres +/-.

PRESENTATION:                Planning Director Alan M. Glines  
City Attorney Monroe Pannell  
Exhibit 5

ITEM 11:       Resolution 30-19 – Accepting the North Carolina Department of Transportation (NCDOT) Economic Development Funds

PRESENTATION:                City Manager Donald E. Duncan, Jr.  
Exhibit 6

ITEM 12:       Contract – New Lease Agreement Between the City of Conover and Homesliced, LLC for Space at Conover Station

PRESENTATION:                Planning Director Alan M. Glines  
City Attorney Monroe Pannell  
Exhibit 7

ITEM 13:       Resolution 31-19 – Affirming the City of Conover Council’s Support Regarding Implementation of a Compliant NPDES MS4 Stormwater Program

PRESENTATION:                Senior Public Works Director Jimmy A. Clark  
Exhibit 8

ITEM 14:      Ordinance 59-19 – Amending the 2019-2020 Budget Ordinance  
This ordinance amends the 2019-2020 budget ordinance to provide for a grant received from the E. R. Carpenter Foundation to the Fire Department. These funds will be used to purchase three (3) Automatic External Defibrillators (AED) and a four year service contract.

PRESENTATION:              Finance Director Vickie K. Schlichting  
Exhibit 9

ITEM 15:      Ordinance 60-19 – Amending the 2019-2020 Budget Ordinance  
This ordinance amends the 2019-2020 budget ordinance by reducing reserve for technology in the general capital reserve fund \$20,000 and transferring those funds to the Information Technology Department in the general fund for the purchase of server infrastructure upgrades. In May of 2019 these fund were moved from the I. T. Department to general capital reserve fund to use for this purpose at a future date.

PRESENTATION:              Finance Director Vickie K. Schlichting  
Exhibit 10

ITEM 16:      Ordinance 61-19 – Amending the 2019-2020 Budget Ordinance  
This ordinance amends the 2019-2020 budget ordinance to account for a mid-year line item adjustment.

PRESENTATION:              Finance Director Vickie K. Schlichting  
Exhibit 11

ITEM 17:      Ordinance 62-19 – Capital Project Ordinance for CDBG-NR 18-C-3059  
This ordinance provides funds for the rehabilitation of 15 homes occupied by low and moderate income homeowners with CDBG assistance through a Neighborhood Revitalization Scattered Site Project.

PRESENTATION:              Finance Director Vickie K. Schlichting  
Exhibit 12

ITEM 18:      Tax Releases & Refunds

PRESENTATION:              Finance Director Vickie K. Schlichting  
Exhibit 13

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The City of Conover holds all public meetings in accessible rooms.  
Special requests for accommodations should be submitted by individuals at least  
48 hours before the scheduled meeting time.  
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**SPECIAL AGENDA  
CONOVER CITY COUNCIL MEETING  
DECEMBER 2, 2019  
IMMEDIATELY FOLLOWING REGULAR MEETING**

CALL TO ORDER

MAYOR LEE E. MORITZ, JR.

ITEM 1:      Oaths of Office

PRESENTATION:              City Clerk Cara C. (Chris) Reed  
Exhibit 1-SA

ITEM 2:      Abstract of Votes – Abstract of Votes of the Municipal Election held on Tuesday, November 5, 2019, as certified by the Catawba County Board of Elections and the State Board of Elections, Raleigh, NC

PRESENTATION:              City Manager Donald E. Duncan, Jr.  
Exhibit 2-SA

ITEM 3:      Fixing Time and Place for Regular Council Meetings  
It is recommended that the regular meetings of the Conover City Council be held on the first Monday of each month beginning at 7:00 p.m. in the Council Chambers at City Hall.

ITEM 4:      Selection of Mayor Pro Tem

PRESENTATION:              Mayor Lee E. Moritz, Jr.

ITEM 5:      Appointment of City Engineer  
It is recommended that W. K. Dickson be appointed as City Engineer and that Ryan Hager be designated as lead engineer for the City.

PRESENTATION:              Mayor Lee E. Moritz, Jr.

ITEM 6:      Committee Reports

PRESENTATION:              Mayor Lee E. Moritz, Jr.

ITEM 7:      City Manager's Report

PRESENTATION:              City Manager Donald E. Duncan, Jr.  
Exhibit 3-SA

ITEM 8:      Closed Session Meeting Regarding the Following  
(Per North Carolina General Statute 143-318.11):

- (6)      Personnel Matter  
(City Manager's Employment Agreement)